

**Roseland Free Public Library  
Board of Trustees Meeting  
March 7, 2016**

**Call to Order: 7:17pm**

**Attendance:**

- Christopher Lee, Terry Gamba, Brian Donohue, Sharlene Vichness, Brian Flynn, Saumita LePre, William Tedesco, Jack Vidovich, and Deborah Sessa
- Absent: Jean Perrotti
- Jackie Oliveira joined meeting at 7:18 pm

**Approval of Minutes:**

Brian Flynn made a motion to approve the February 2016 Board Meeting minutes, Sharlene Vichness seconded the motion and it was approved.

**Public Comment:**

- None to Report

**Council Liaison's Report:**

- Mr. Smith was not present.

**Correspondence:**

- None to report

**Treasurer's Report:**

- Brian Flynn presented the monthly budget—January and February combined.
- 2016 Annual Budget was not yet finalized
- The Ebersbach Fund will be used for the upcoming technology upgrade.
- Discussion regarding the library's separation from the borough took place. Christopher Lee and Terry Gamba reported that the transition is going well.
- Discussion regarding healthcare benefits took place. It was determined that the resolution states that all employees were off as of January 1, 2016.
- Bill Tedesco questioned the \$1000. fee for the Vinnie Pastore event.
- It was recommended that a head count be taken at all events.
- Brian Flynn made a motion to approve the Bills List, Bill Tedesco seconded the motion and it was approved.

**Librarian's Report:**

- There were 2 resignations.
- It was recommended that exit interviews be conducted when employees leave.
- The Friends of the Library will be hosting a St. Patrick's Day event.

**Old Business:**

- Implementation of CWS plans are moving forward. The mission/vision will be determined via a collaborative effort with the staff and will be built into the job description.
- Brian Flynn and Sharlene Vichness worked on the Employee Handbook.

Brian Donohue made a motion to move into Executive Session at 7:51 pm, Sharlene Vichness seconded the motion, and it was approved.

Brian Flynn made a motion to move out of Executive Session at 8:13 pm, Bill Tedesco seconded the motion, and it was approved.

**New Business:**

None to report

**Adjourned:**

- Bill Tedesco made a motion to adjourn the meeting at 8:14pm, Brian Flynn seconded the motion and it was unanimously approved.
- Next meeting Monday, April 4, 2016 at 7:15 pm.

Respectfully submitted,  
Deborah Sessa