

Roseland Free Public Library  
Board of Trustees Meeting  
October 1, 2018

**Call to Order:** 7:20 PM

**Attendance:**

- Present: Brian Flynn, Christopher Bardi, Jeannie Perrotti, Saumita Lepre, Judy Nelson, Jen Overton, Aristotle Popolizio, and Deborah Sessa
- Absent: Brian Donohue, Areti Khitiri

**Approval of Minutes:**

- Jeannie Perrotti made a motion to approve the September Board Meeting minutes, Judy Nelson seconded the motion, and the minutes were unanimously approved.

**Public Comment:**

- None

**Correspondence:**

- None

**Treasurer's Report:**

- Judy Nelson presented the Treasurer's Report.
- It will be necessary to write a resolution for the Capital Expenditures Fund.
- The Finance Committee will meet to update the Capital Plan.
- According to the Surplus and Deficits Report the library is in good standing at the moment. There are some concerns that were discussed that could cause this status to change.
- Brian Flynn made a motion to approve the October Bill List, Jeannie Perrotti seconded the motion and it was unanimously approved.

**Librarian's Report:**

- Jen Overton reported the Fall Festival will take place on October 20 with Trunk or Treat at 10:30-11:30, Fall Festival at 11:30-1:30.
- The Teen Program will be participating in "give back" activities leading up to the holidays.
- The Adult Chair Yoga class is a popular class.

**Closed Session:**

- Jeannie Perrotti made a motion to enter into closed session at 7:45 PM, Judy Nelson seconded the motion, and it was unanimously approved.
- Jeannie Perrotti made a motion to come out of closed session at 8:26 PM, Aristotle Popolozio seconded the motion, and it was unanimously approved.
- Brian Flynn made a motion to approve the raises for part-time employees, with retroactive pay to September 2018, Judy Nelson seconded the motion, and it was unanimously approved.

**Council Liaison's Report:**

- Christopher Bardi reported that the town wide bonfire will take place on Friday, October 5, 2018.

**Committee Reports:**

- None to report

**New Business:**

- Jen Overton will create e-mail accounts for the board members for the purpose of library business communications.
- 1/3 mil numbers will be released in October so work on the 2019 budget can begin.
- Deborah Sessa shared photographs of the renovations recently made to the library at Lester C. Noecker Library School.

**Closed Session:**

- Jeannie Perrotti made a motion to enter into closed session at 8:44 PM, Saumita Lepre seconded the motion, and it was unanimously approved.
- Brian Flynn made a motion to exit closed session at 8:58 PM, Saumita Lepre seconded the motion, and it was unanimously approved.

Jeannie Perrotti made a motion to adjourn the meeting at 8:59 PM, Aristotle Popolozio seconded the motion, and it was unanimously approved.

Next meeting date: Monday, November 5, 2018 at 7:15 PM.

Respectfully submitted,  
Deborah Sessa