

Roseland Free Public Library  
Board of Trustees Meeting  
March 4, 2019

**Call to Order:** 7:17 PM

**Attendance:**

- Present: Brian Donohue, Brian Flynn, Areti Khitiri, Judy Nelson, Jen Overton, Aristotle Popolizio, Dawn Afanador, and Deborah Sessa
- Absent: Christopher Bardi, Saumita Lepre

**Approval of Minutes:**

- Aristotle Popolizio made a motion to approve the February Board Meeting Minutes, Brian Donohue seconded the motion, and they were unanimously approved.
- Brian Flynn abstained.

**Public Comment:**

- Margot Dockerell was in attendance and representing the Friends of the Library.

**Correspondence:**

- None

**Treasurer's Report:**

- Judy Nelson presented the Treasurer's Report.
- Discussion took place regarding the construction of the Quiet Room. A deposit has been made and there will be 4 payments made. Start date for the construction was delayed as a result of inclement weather. There is no new start date yet. Jen will be in contact with the contractor to establish a new start date.
- The new auditor has been contacted and has an appointment to come in May.
- Brian Flynn made a motion to approve the March Bill List, Judy Nelson seconded the motion, and the March Bill List was unanimously approved.
- Discussion took place regarding the 2019 Budget and Capital Improvement Plan.
- Brian Flynn made a motion to approve the 2019 Budget and the Capital Improvement Plan, Areti Khitiri seconded the motion, and they were unanimously approved.

**Librarian's Report:**

- Jen Overton presented the Librarian's Report.
- The State Aid Report has been completed and was submitted last week.
- Jen reported that Coding Classes continue to be a popular program for the children.
- Summer Reading plans are being made.
- An additional story time will be added on Thursdays.
- SAT practice session will take place on Saturday, March 9, 2019.
- There will be guest author presentations on March 6 and March 13, 2019.
- The library will be hosting "A Touch of Ireland" concert on Sunday, March 17, 2019.
- Jen Overton met with Mayor Spango last week and was encouraged about the borough and the library having a stronger relationship.
- Jen proposed that construction of the Quiet Room and tile replacement in the center patio area take place at the same time in an effort to minimize interruptions.

**Council Liaison's Report:**

- Not Present

**Committee Reports:**

- None to report

**Old Business:**

- Fingerprinting of 2 staff members will be taking place.

**New Business:**

- With the resignation of Jeannie Perrotti, it was necessary to fill the position of Vice President. Brian Flynn nominated Aristotle Popolizio as Vice President, Brian Donohue seconded the nomination, and it was unanimously approved.
- There is a vacant spot on the Board of Trustees and Mayor Spango welcomes recommendations to fill the spot.
- Dawn Afanador suggested forming a Community Relations committee to promote all that is happening in the library. Since the library has a Public Relations representative, Dawn together will work with her.
- Dawn Afanador inquired about the library participating in the Crayola marker recycling program. It will be necessary to contact Crayola regarding this program.
- Deborah Sessa reported that the Lester C. Noecker Book Fair, sponsored by the HSA of Roseland, was a great success. In addition, an author is visit planned and the dates will be shared with the Roseland Library.
- The Board of Trustees is grateful to Jeannie Perrotti for her service to the library board and the community. We wish her well in her future endeavors.

Brian Flynn made a motion to adjourn the meeting at 8: 04 PM, Aristotle Popolizio seconded the motion, and it was unanimously approved.

Next meeting date: Monday, April 1, 2019 at 7:15 PM.

Respectfully submitted,  
Deborah Sessa